



CITY OF
LAWRENCE
**PARKS AND
RECREATION**

City of Lawrence Board of Parks and Recreation – Regular Meeting
Wednesday, February 20, 2025 – 4:30 pm
Lawrence Government Center Public Assembly Room

Members present: Jeff Vest, Tom Burns , Helen Taylor, Robert White and Jessica Dunn

Staff: Eric Martin, Jami Weirich, Dina Gee and Roman Coffey

Guest: Gretchen Meyer

Meeting was called to order by Jeff Vest at 4:30 pm.

Election of Board Officers:

Tom Burns nominated Helen Taylor for secretary, seconded by Jessica Dunn. Motion carried 5-0.

Minutes:

Minutes of the January 8, 2025 meeting were distributed for review and clarification. Jeff Vest entertained a motion to accept the minutes as submitted. Motion was made by Helen Taylor to accept the minutes, seconded by Tom Burns. Motion carried 3-0.

Director and Board Comments: Jeff welcomed our new Board members, Robert White and Jessica Dunn. Jeff informed the public that our guys do plow the parks, parking lots and salt the walk ways to our buildings due to we still rent out the facilities and want to make sure everyone is safe. Tom Burns asked if they was any progress with adding new recreational programs so we can provide as many opportunities for all kids. Helen stated that she would like to see senior golden hour being extended more than an hour a week. Tom stated that our guys need a raise for all they have been doing. Eric said he would do some calculations and get back to the board. Eric told the board that that FHRA is paying for a master plan at Community Park and he is looking for volunteers to sit on the committee. Tom and Helen were not pleased that it did not come in front of the Parks Board first.

Old Business: - None

New Business: -

A) CCA – 2025 Usage Agreement:

The agreement is for CCA to use 4 pickleball courts Tuesdays, Wednesdays and Thursdays starting March 25, 2025 and running through October 31, 2025. Jeff entertained a motion to enter into an agreement with CCA for the 2025 dates. Motion was made by Tom Burns to accept the agreement, seconded by Helen Taylor. Motion carried 5-0.

B) GAA – 2025 Usage Agreement:

The agreement is for GAA to use fields 1 and 2 at Burns Park on Sundays starting April 5th and running through August 3, 2025. Jeff entertained a motion to enter into an agreement with GAA for the 2025 dates. Motion was made by Tom Burns to accept the agreement, seconded by Helen Taylor. Motion carried 5-0.

C) United Consulting – Agreement #4 – Fall Creek Trail Easement:

The agreement is to provide right-of-way engineering for the easement of Fall Creek Trail along Fort Harrison State Park. The fee amount is \$3,850 and will be paid out of the existing grant. After discussion, Jeff entertained a motion to enter into an agreement with United Consulting for the easement engineering work. Motion was made by Jessica Dunn to accept the agreement, seconded by Tom Burns. Motion carried 5-0.

D) Resolution Group, Inc – Fee Agreement for Hydraulic Analysis:

Approval is needed for the Resolution Group to perform a hydraulic analysis and prepare a report for the Fall Creek Greenway trail project. The amount would be \$45,000 and it would be funded by the Lily grant. After discussion, Jeff entertained a motion to approve the \$45,000 fee for the Resolution Group to perform the hydraulic analysis. Motion was made by Tom Burns to accept the approval, seconded by Helen Taylor. Motion carried 5-0.

E) VFW – 2025 Usage Approval:

No agreement has been originated but with approval, Eric will get one ready for signatures. The agreement would be for the VFW to use 4 pickleball fields at Lee Road Park on Mondays starting June 2nd through August 25, 2025. After discussion, Jeff entertained a motion to enter into an agreement with the VFW for the 2025 dates. Motion was made by Tom Burns to accept the approval of the agreement, seconded by Helen Taylor. Motion carried 5-0.

Public Comments: None

Adjournment: Jeff Vest adjourned the meeting at 5:41.

Secretary Signature: _____ Date: _____