

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
JULY 9, 2024 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Steven Hall, Darrin Kirkland, and David Parnell

Members Present via Teams: None

Members Absent: None

Staff Present: Interim Superintendent Paul Wanner, Interim Director of Operations, Attorney Jacob Antrim, Councilor Liz Mazur, and Recording Secretary Tina Whitcomb

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes from the June 25, 2024 regular meeting. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd requested a motion to approve the payment of Claims of \$1,075,832.57, which included the Payroll Voucher for \$141,157.93. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd asked Mr. Wanner to give the Superintendent's Report. Mr. Wanner updated the Board on current projects. He also stated that Staff reviewed the account adjustment and recommended approval. Mr. Wanner then informed the Board of an emergency sanitary sewer force main repair at 12451 Pendleton Pike that requires immediate attention to complete the repair. The repair falls within INDOT and CSX railroad easements. Quotes were invited from two contractors, Culy Construction and Wills Excavating. Culy Construction was the only vendor to provide a quote, which was in the amount of \$124,881.13. Due to public safety and health hazards, the Board was asked to declare this an emergency and that it be noted in the meeting Minutes so repairs could begin as soon as possible. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Ms. Boyd requested a motion to amend the agenda to add the declaration of an emergency sanitary sewer force main repair. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 4-0.

Unfinished Business: There was none.

New Business: Ms. Boyd requested a motion to approve the Professional Services Agreement from Clark Dietz, Inc. for the Fort Harrison Collection System Capacity Improvements – Phases II and II for an amount not to exceed \$481,980.00. Mr. Hall moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd requested a motion to approve Task Order No. 2 from American Structurepoint, Inc. for the 71st Street I&I Reduction Project for an amount not to exceed \$99,100.00. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

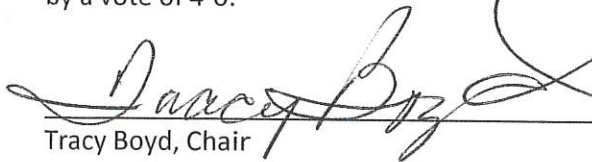
Ms. Boyd requested a motion to approve the declaration of an emergency sanitary sewer force main repair at 12451 Pendleton Pike. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 4-0.

Account Adjustments: Ms. Boyd requested a motion to approve a sanitary sewer adjustment at 10120 Indian Lake Boulevard South Drive for \$356.20 due to a broken water line. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There were no comments.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:37 p.m. by Mr. Parnell and was seconded by Mr. Kirkland. The motion was unanimously approved by a vote of 4-0.


Tracy Boyd, Chair


Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



July 9, 2024 – Superintendent's Report

ADMIN UPDATE:

The Utility is seeking approval of Task Order No. 2 for Lawrence 71st Street I&I Reduction Project for a Not to Exceed amount of \$99,100. This Task Order includes additional CCTV inspection of lines, review of CCTV footage, determining alternatives to correct structural and inflow and infiltration defects, as well as preparing preliminary design drawings to 30% and all other items as described in Exhibit A of the Task Order. We recommend approval.

The Utility is seeking approval of a Professional Services Agreement with Clark Dietz, Inc. for a Not to Exceed amount of \$481,980.00. In this PSA \$349,250.00 of the total will be for project design services listed under Part I of this agreement for design of Phase II (Lawton Loop area) and Phase III (Shafter Road) with Phase III being the priority. The remaining \$132,730.00 will be for the inspection services for both Phase II and Phase III of the Fort Harrison Sanitary Sewer Improvements Projects as stated in Section B. 9 of this PSA. We recommend approval.

OPERATIONAL DATA:

June Totals

Sanitary Sewer Ssystem

- (34) Sanitary sewer lift station work-orders completed.
- (10) Sanitary sewer grinder pump work orders completed.
- (23) Sanitary sewer manholes repaired.
- (8) Sanitary sewer manholes inspected.
- 7,158 LF of sanitary sewer main cleaned.
- 1,132.9 LF of sanitary sewer main CCTV'd.
- Cut and trim grass as needed.

Water Distribution Underground Maintenance

- (3) Water main repairs completed.
- (7) Water service meter pit installation completed.
- (4) Water service line repairs completed.
- (3) Yard restorations performed.
- (1) Fire hydrant repaired.
- (30) fire hydrant inspections performed.
- (1) Water main valves exercised.
- (2) Water main shut outs performed.
- (1) Water main leak investigations performed.
- Performed vehicle and equipment maintenance as needed.
- Maintained all street and sidewalk cuts until final restoration can be made.

Water Plant/Well Activity

Fort Harrison Water Plant

- Clene screens on Well motors.

- Collected Well readings and checked Well buildings for security.
- Received chemical delivery.
- Cut and trim grass as needed.
- Repaired chlorine line at filter house.
- Replaced fluoride pressure gauge at pumphouse.
- Evapar was called to correct generator issues with alarms.
- Performed PM on analyzers.

Indian Lake Water Plant

- Received chemical delivery.
- Cut and trim grass as needed.
- Collected Well readings and checked Well buildings for security.
- Repaired phosphate line.
- Repaired iron filter 3. The gasket had rolled and was leaking.
- Installed new drainpipes from high service pumps to drains.

Richardt Water Plant

- Received chemical deliveries.
- Picked up trash and cleaned the fence row.
- Cut and trim grass as needed.
- Evapar on site to make further repairs to generator.
- Collected Well readings.

Winding Ridge Booster Station

- Performed security inspections and picked up trash around the fence row.
- Cut and trim grass as needed.

52nd Street Tower

- Performed security inspections and picked up trash around the fence row.
- Cut and trim grass as needed.
- Repaired line for SCADA system.

Oaklandon Tower

- Performed facility security inspections and picked up trash around the fence row.
- Cut and trim grass as needed.

Water Quality Samples

- 50 water samples were taken from the distribution system and taken to an independent lab for testing.
- Fluoride samples collected and delivered to MCHD.

Routine Inspections

- Performed inspections on all backup generators at all locations.

Business Office/Service Department

May Totals

- 15,387 Total Accounts
- 1,021 Total Work Orders Completed

Billing Adjustments:

- 10120 Indian Lake Blvd S. - customer is requesting a sanitary sewer adjustment for \$356.20 due to broken water line. We recommend approval.
Two-month adjustment, 6,059 and 38,624 gallons. Average 3184 gallons.