

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
March 11, 2025 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Filmore Artis, Tracy Boyd, Steven Hall, Darrin Kirkland, and David Parnell

Members Present via Teams: None

Members Absent: None

Staff Present: Director of Operations Andrew Hall, Attorney Jacob Antrim, and Recording Secretary Tina Whitcomb

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes of the February 25, 2025 regular meeting. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the payment of Claims of \$523,701.77. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd asked Andrew Hall to give the Superintendent's Report. Mr. Hall reviewed the agenda item. He stated that Staff reviewed the account adjustments and recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: There was none.

New Business: Ms. Boyd requested a motion to approve Resolution No. 2, 2025 declaring certain property to be surplus and authorizing disposal. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Account Adjustments: Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 7385 Twin Beech Drive for \$1,242.63 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 4620 Normal Avenue for \$683.58 due to a service line leak. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

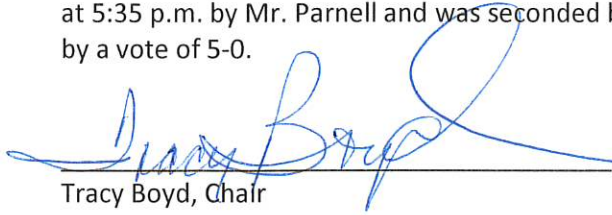
Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 6807 East 52nd Street for \$479.81 due to a leak in the pit. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 12138 Old Orchard Drive for \$712.84 due to a spigot leak. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizens Comments: There were no comments presented.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:35 p.m. by Mr. Parnell and was seconded by Mr. Kirkland. The motion was unanimously approved by a vote of 5-0.



Tracy Boyd, Chair



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



March 11, 2025 – Superintendent’s Report

The Utility is seeking approval of Resolution No. 2, 2025 declaring certain property to be surplus and authorizing disposal. We recommend approval.

These items have reached the end of their useful life or no longer work and are not worth investing additional funds to make operational.

- Drafting table
- Air compressor
- Leaf Blower
- Battery operated pallet jack
- Mower
- Lab pH meter
- Air compressor (over 30 years old)

The Utility has received a response from the Environmental Protection Agency (EPA) regarding the Sanitary Sewer Overflow Corrective Action Plan submitted January 30, 2024, as part of the Administrative Order on Consent. Issued November of 2021. The response contained five questions asking for additional information/clarification about items mentioned in the Corrective Action Plan. American Structurepoint and Powers Engineering are working on the response so it can be sent to the EPA within the 30-day period requested.

On March 13 and 20, 2025 the advertisements for Requests for Bids will run in the Indy Star for the Lawrence 71st Street Lift Station Basin Rehabilitation Project 2024.01440 (Inflow & Infiltration Reduction Project). We will keep the board updated as the project moves forward.

Account Adjustments:

7385 Twin Beech Drive – customer is requesting a sanitary sewer adjustment for \$1,242.63 due to service line leak. We recommend approval. This is a 3-month adjustment consumption has returned to normal.

4620 Normal Avenue – customer is requesting a sanitary sewer adjustment for \$683.58 due to a service line leak. We recommend approval.

6807 E 52nd Street – customer is requesting a sanitary sewer adjustment for \$479.81 due to a leak in the pit. We recommend approval.

12138 Old Orchard Drive – customer is requesting a sanitary sewer adjustment for \$712.84 due to a spigot leak. We recommend approval.