

**CITY OF LAWRENCE  
UTILITY SERVICE BOARD  
February 25, 2025 – 5:30 PM  
Regular Meeting  
George Keller Public Assembly Room**

**Members Present:** Filmore Artis, Tracy Boyd, Steven Hall, Darrin Kirkland, and David Parnell

**Members Present via Teams:** None

**Members Absent:** None

**Staff Present:** Superintendent Paul Wanner, Director of Operations Andrew Hall, and Attorney Jacob Antrim

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes of the February 11, 2025 regular meeting. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the payment of Claims of \$920,971.73 which included the Payroll Voucher for \$195,492.21. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd asked Superintendent Paul Wanner to give the Superintendent's Report. Mr. Wanner reviewed the agenda items and updated the Board on current projects. He stated that Staff reviewed the account adjustments and recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

**Unfinished Business:** There was none.

**New Business:** Ms. Boyd requested a motion to approve Task Order No. 4 from American Structurepoint for the Indian Lake Boulevard South I&I Study. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to Task Order No. 24 for the 2025 General On-Call Engineering Services not to exceed \$10,000.00. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve Amendment No. 4 to Task Order No. 5 from American Structurepoint to increase the cost of the 2021 EPA Assistance Project by \$46,240.00. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the Right-of-Entry at Fort Benjamin Harrison Statement Park for tree removal for the proposed alignment of the new sanitary sewer main installation as part of the Fort Harrison Sanitary Sewer Improvements Project, Phase III. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 5-0.



## February 25, 2025 – Superintendent’s Report

### ADMIN UPDATE:

The Utilities are seeking approval of Task Order 24 – 2025 for General On-Call Engineering Services with Wessler Engineering Not to Exceed \$10,000.00. This Task Order is for services in 2025 that are relatively minor, involve minimal time and effort, and require a timely response. We recommend approval.

The Utilities are seeking approval of Amendment No. 4 of Task Order No. 5, 2021 EPA Assistance with American Structurepoint, Inc for a Not to Exceed amount of \$46,240.00. This amendment is for the ongoing engineering and hydraulic modeling work required to address the chronic sanitary sewer overflows (SSO’s) as part of the Administrative Order on Consent (AOC) issued by the Environmental Protection Agency (EPA) to the City of Lawrence in 2021. We recommend approval.

The Utilities are seeking approval of Task Order No. 4 with American Structurepoint, Inc. for the Indian Lake BLVD. South Inflow & Infiltration (I&I) Study Project in the Not to Exceed Amount of \$121,250.00. This Task Order is a result of the information gathered during the 2024 Indian Creek Interceptor Flow Study in which we deployed 17 flow meters in various manholes to identify areas that showed increased sewage flows during rain events which indicates the presence of inflow & infiltration (I&I). We recommend approval.

This evening, we also have a Right of Entry document for USB Chair Tracy Boyd to sign from IDNR for necessary tree removal in the proposed alignment of the new sanitary sewer main installation as part of the Fort Harrison Sanitary Sewer Improvements Project, Phase III. This is necessary to ensure that the trees are all removed before the Indiana Bat Rule goes into effect. It states that all trees 3 inches in diameter or larger should not be removed between April 1 and September 30.

### Account Adjustments:

- **6103 Bannister Ct** – customer is requesting a sanitary sewer adjustment for \$656.08 due to slab leak. We recommend approval
- **10027 Applespice Dr.** – customer is requesting a sanitary sewer adjustment for \$595.21 due to a spigot line busted. We recommend approval.
- **7946 Alamosa Ln.** – customer the customer is requesting a sanitary sewer adjustment for \$1,177.14 due to a service line leak. *(3-month adjustment, consumption has returned to normal.)* We recommend approval.
- **8024 E 42<sup>nd</sup> St.** – customer is requesting a sanitary sewer adjustment for \$1,855.33 due to a service line leak in the meter pit. *(3-month adjustment, consumption has returned to normal.)* We recommend approval.

**Account Adjustments:** Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 6103 Bannister Court East 46<sup>th</sup> Street for \$656.08 due to a slab leak. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 10027 Applespice Drive for \$595.21 due to a busted spigot line. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

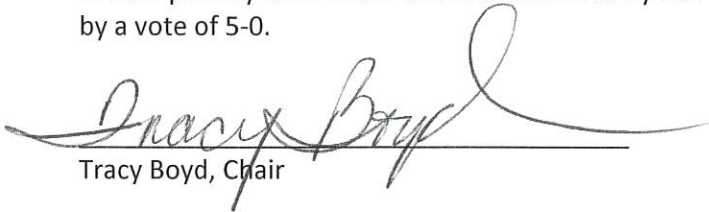
Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 7946 Alamosa Drive for \$1,177.14 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 8024 East 42<sup>nd</sup> Street for \$1,855.33 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** There were none.

**Citizens Comments:** There were no comments presented.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:37 p.m. by Mr. Parnell and was seconded by Mr. Kirkland. The motion was unanimously approved by a vote of 5-0.

  
Tracy Boyd, Chair

  
Tina Whitcomb, Recording Secretary

*These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.*