

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
January 14, 2025 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Steven Hall, and David Parnell

Members Present via Teams: None

Members Absent: Filmore Artis and Darrin Kirkland

Staff Present: Interim Superintendent Paul Wanner, Interim Director of Operations Andrew Hall, Attorney Jacob Antrim, and Recording Secretary Tina Whitcomb

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes of the December 23, 2024 regular meeting. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 3-0.

Ms. Boyd requested a motion to approve the payment of Claims of \$965,947.81, which included the Payroll Voucher for \$124,206.20. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 3-0.

Ms. Boyd asked Interim Superintendent Paul Wanner to give the Superintendent's Report. Mr. Wanner stated that there was no formal report to present to the Board. He stated that Staff reviewed the account adjustments and recommended approval. Ms. Boyd requested an explanation for account adjustments over \$1,000.00 to be included in future reports.

Unfinished Business: There was none.

New Business: Ms. Boyd requested nominations for the elections of Chair and Co-Chair. Mr. Parnell moved to table the nominations for the next meeting as all members of the Board were not in attendance and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 3-0.

Account Adjustments: Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 7241 Royal Oakland Drive for \$267.90 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 3-0.

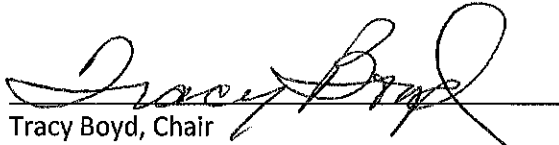
Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 6006 Draycott Drive for \$408.28 due to a service line leak. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 3-0.

Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 5508 Hammock Glen Drive for \$1,127.72 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 3-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizens Comments: There were no comments presented.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:34 p.m. by Mr. Parnell and was seconded by Mr. Hall. The motion was unanimously approved by a vote of 3-0.


Tracy Boyd, Chair


Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.