

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
JULY 23, 2024 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Steven Hall, Darrin Kirkland, and David Parnell

Members Present via Teams: None

Members Absent: None

Staff Present: Interim Superintendent Paul Wanner, Attorney Jacob Antrim, and Recording Secretary Tina Whitcomb

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes from the July 9, 2024 regular meeting. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd requested a motion to approve the payment of Claims of \$2,108,523.32, which included the Payroll Voucher for \$133,049.64. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd asked Mr. Wanner to give the Superintendent's Report. Mr. Wanner updated the Board on current projects. He also stated that Staff reviewed the account adjustment and recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: There was none.

New Business: Ms. Boyd requested a motion to approve the Services Agreement with Culy Contracting LLC for an emergency sanitary sewer force main repair at 12451 Pendleton Pike for \$124,881.13. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd requested a motion to approve Change Order No. 1 for Conexco, Inc. to increase the Water Service Line Potholing Project by \$225,000.00. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Account Adjustments: Ms. Boyd requested a motion to approve a sanitary sewer adjustment at 8249 Misty Drive for \$293.17 due to irrigating prior to summer sprinkling rate. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 4-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There were no comments.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:35 p.m. by Mr. Parnell and was seconded by Mr. Hall. The motion was unanimously approved by a vote of 4-0.



Tracy Boyd, Chair



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



July 23, 2024 – Superintendent’s Report

ADMIN UPDATE:

The Utilities are seeking approval of the Services Agreement with Culy Contracting, LLC for the emergency sanitary sewer forced main repair at 12451 Pendleton Pike for \$124,881.13. This is the agreement for the declaration of emergency sanitary sewer forced main repair that was approved by the Board at the July 9, 2024 meeting. This is the sanitary sewer forced main that runs underneath the CSX Railroad tracks and across Pendleton Pike.

The Utilities are seeking approval of Change Order No. 1 with Conexco, Inc. in the amount of \$225,000.00 for additional work necessary for pothole investigations for water service line pipe material investigations as mandated by the Environmental Protection Agency (EPA) for the Lead Service Line Inventory (LSLI). As discussed in previous meetings, the LSLI is required to be completed and submitted to the EPA by October of 2025. This additional work will be paid for out of the Utility Capital Funds. We are close to exhausting the \$400,000.00 from the Forgivable BAN with the Indiana Finance Authority (IFA) and want to take advantage of already having the contractor in Lawrence working on this project to make sure we meet our deadline from the EPA.

Progress update for the Brookside Park PH II – A, Water Utility Improvements Project is that the contractor is still performing yard and concrete restorations and working toward correcting any outstanding items prior to the final walk-through inspection with LU and Engineer/Inspectors.

Progress update for the Lawrence 71st Street Inflow & Infiltration (I&I) Reduction Project is that Fluid Waste Services began cleaning and performing interior video inspections of portions of the sanitary sewer system mains in this area that had not already been completed “in house” by our own Utilities staff. This is done to identify the types of defects in the infrastructure so the project can be designed accordingly.

Progress update for the Fort Harrison Sanitary Sewer Capacity Improvements Project PH III (Shafter Road from Post Road – Glenn Road) is that we are currently working with INDNR to obtain a Right-of-Entry to the Fort Harrison State Park property to begin survey work to begin design of the project.

Operational Data:

Sanitary Sewer System

- Performing routine maintenance and upkeep on lift stations and grinder pump stations.
- Performing routine maintenance on the gravity sanitary sewer collection system.
- Working with engineers and contractors as necessary on all Lawrence Utilities Capital projects.

Water Distribution Underground Operations

- Performing routine inspections, emergency shut outs for repairs, valve exercising, valve box repairs, and fire hydrant testing/inspections.
- Performing routine water line repairs, service line repairs, fire hydrant repairs/replacements, vehicle repairs, and maintaining street and sidewalk cuts until final restorations can be made.

- Working with engineers and contractors as necessary on all Lawrence Utilities Capital projects.
- Performing testing and inspections as necessary for private projects in the city.

Water Plant/Well activity

- Performing routine maintenance and daily tasks to make sure water treatment plants are operating properly.

Business Office/Service Department

June Totals

- 15,424 Total Accounts
- 1,317 Total Work Orders Completed

BILLING ADJUSTMENTS:

8249 Misty Dr. - customer is requesting a sanitary sewer adjustment for \$293.17 due to irrigating prior to summer sprinkling rate. We recommend approval.