

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
DECEMBER 10, 2024 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Filmore Artis, Steven Hall, Darrin Kirkland, and David Parnell

Members Present via Teams: None

Members Absent: None

Staff Present: Interim Director of Operations Andrew Hall, Attorney Jacob Antrim, Councilor Liz Masur, and Recording Secretary Tina Whitcomb

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes of the November 26, 2024 regular meeting. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the payment of Claims of \$264,382.63, which included the Payroll Voucher for \$115,712.08. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd asked Interim Director of Operations Andrew Hall to give the Superintendent's Report. Mr. Hall reviewed the agenda item. He then stated that Staff reviewed the account adjustment and recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: There was none.

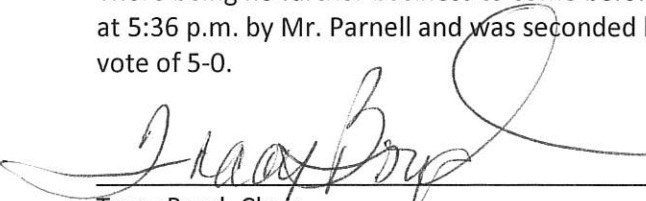
New Business: Ms. Boyd requested a motion to approve the Notice of Award to Milestone Contractors, LLP for the remaining portion of the Pendleton Pike Water Main Relocation Project for \$276,000.00. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

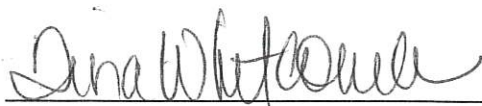
Account Adjustments: Ms. Boyd requested a motion to approve the sanitary sewer adjustment at 6526 Paradise Court for \$254.13 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:36 p.m. by Mr. Parnell and was seconded by Mr. Hall. The motion was unanimously approved by a vote of 5-0.


Tracy Boyd, Chair


Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



December 10, 2024 – Superintendent’s Report

ADMIN UPDATE:

Utilities are seeking approval for the Notice of Award (NOA) to Milestone Contractors, LLP. for \$276,000.00 for the remaining portion of the Pendleton Pike Water Main Relocations Project. This project will complete the water main relocations that were necessary to be relocated for the Pendleton Pike Median Safety Improvements Project that is currently underway.

Account Adjustments:

6526 Paradise Ct – customer is requesting an adjustment in the sewer portion of the bill in the amount of \$254.13 due to a water service line leak. We recommend approval.